Employment Opportunity - 10.16.2026
Skits and Songs Summer Program Coordinator and Instructor

HOURS: Part-time in-person, hourly
COMPENSATION: $50-52 per hour, plus a $500 planning stipend
START DATE: Part-time, in-person (July 19-23, 2026 | 9:00 AM – 3:00 PM daily, with a Friday showcase at 2:00 PM)
LOCATION: Groton Hill Music Center

Groton Hill Music Center is the region's premier nonprofit center for outstanding music education, professional performances, and community engagement programs. Our Music School offers lessons in 30+ instruments and voice for all ages in all musical styles with a faculty of 90+ professional teaching artists.

POSITION OVERVIEW:

- We are seeking a dynamic Skits and Songs Summer Program Coordinator and teacher to lead a one-week program for musical theatre enthusiasts ages 6–8.
- The Coordinator will curate, rehearse, and stage an age-appropriate cabaret-style show featuring scenes, skits, and songs from popular musicals. The program culminates in a live Friday afternoon performance that highlights students' progress.

PRIMARY AREAS OF RESPONSIBILITY:

- Curate and assemble a cabaret-style performance with skits, scenes, and songs from musicals appropriate for children ages 6 to 8.
- Teach students basic vocal techniques, lyric memorization, rhythm, and group singing suitable for early elementary learners.
- Develop and teach age-appropriate blocking, simple choreography, and scene work to promote inclusive participation in an engaging environment.
- Maintain a structured and supportive rehearsal environment that builds confidence, teamwork, and enthusiasm for the performing arts.
- Oversee and direct the final showcase on Friday at 2:00 PM in collaboration with the Summer Programs team.

Groton Hill Music School faculty are expected to inspire students, share their passion for music, set high standards for technical skill and musicality, and communicate expectations clearly while working toward shared goals.

Groton Hill offers faculty members a range of benefits, including paid professional performance opportunities and funding for professional development (by application). Timeliness, reliability, and

strong communication with students, families, and staff are essential. This position may lead to additional teaching opportunities at Groton Hill.

QUALIFICATIONS:

- Bachelor's degree in Music Education, Musical Theatre, Elementary Education, or a related field.
- 3+ years of experience in elementary music education or early childhood musical theatre instruction.
- Demonstrated experience creating or directing cabaret-style revues, showcases, or musical revues for young children.
- Strong classroom management skills with the ability to keep young performers (ages 6–8) engaged, focused, and excited.
- Exceptional communication, organizational, and leadership skills.

HOW TO APPLY:

Please submit a cover letter, resume, and references to Laura Altenor, Community Engagement and Summer Programs Manager, at laltenor@grotonhill.org. Submissions without a cover letter will not be considered.

Non-Discrimination Policy: Groton Hill Music Center does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, citizenship, ancestry, age, mental or physical disability, veteran status, or any other category protected under applicable law in its admissions, education programs, activities, hiring practices, or employment policies.